

**VILLAGE OF AIRMONT
BOARD OF TRUSTEES
OCTOBER 3, 2016
7:30 PM**

**PRESENT: MAYOR PHILIP GIGANTE
PAUL MARCHESANI, DEPUTY MAYOR
ANTHONY VALVO, TRUSTEE
SEAN MACK, VILLAGE ATTORNEY
DONNA LOPOPOLO, DEPUTY CLERK**

**ABSENT: RALPH BRACCO, TRUSTEE
DENNIS COHEN, TRUSTEE**

Mayor Gigante called the meeting to order at 7:30 pm and led everyone in the Pledge of Allegiance.

PUBLIC COMMENT – Board members and several residents discussed various issues.

MOTION TO HIRE BETTY VANDERBEEK AS PART TIME CLERK-TYPIST FOR THE VILLAGE OF AIRMONT AT AN HOURLY RATE OF \$22.00 NOT TO EXCEED 17 HOURS PER WEEK NUNC PRO TUNC

Trustee Valvo moved the motion, seconded by Trustee Marchesani. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

MOTION TO AUTHORIZE THE MAYOR TO HIRE CLEANING SERVICES CONTRACTOR TCC CLEANING SERVICE TO PROVIDE ONE (1) DAY A WEEK CLEANING FOR THE VILLAGE OF AIRMONT OFFICES FOR A ONE (1) YEAR CONTRACT; CLEANING SERVICES AT A COST OF NO MORE THAN \$871.45 PER MONTH

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

MOTION TO SET BUDGET WORKSHOP FOR OCTOBER 17TH AND NOVEMBER 7TH (IF NEEDED) AT 7:00 PM (REGULAR MEETING TO FOLLOW AT 8 PM) AND TO AUTHORIZE THE CLERK TO POST THE MEETING

Trustee Valvo moved the motion and Trustee Marchesani seconded. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

MOTION TO SET A PUBLIC HEARING FOR THE 2017 TENTATIVE BUDGET ON NOVEMBER 21, 2016 AT 7:30 PM

Trustee Valvo made a motion to set a Public Hearing for the 2017 Tentative Budget for November 21, 2016 at 7:30 pm and to direct the Village Clerk-Treasurer to advertise said meeting.

Trustee Marchesani seconded. All were in favor and the motion carried unanimously. Mayor Gigante declared the motion carried and directed the Village Clerk to file same.

MOTION TO AUTHORIZE THE VILLAGE CLERK TO UPDATE THE VILLAGE'S PERMIT FORM TO CHARGE \$50 FOR TREE REMOVAL (UP TO THREE TREES PER YEAR) AND \$0 FOR THE REMOVAL OF DEAD, DISEASED OR DANGEROUS TREES

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

BOT 10/3/16

MOTION AUTHORIZING THE VILLAGE OF AIRMONT TO HOLD THE SECOND ANNUAL HALLOWEEN HOUSE DECORATING CONTEST. ENTRIES TO BE SUBMITTED BY FRIDAY, OCTOBER 28TH WINNER TO BE ANNOUNCED VIA FACEBOOK PAGE ON HALLOWEEN (AND E-MAIL BLAST) AND INCLUDED IN THE VILLAGE NEWSLETTER

Trustee Valvo moved the motion and Trustee Marchesani seconded. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

MOTION TO ACCEPT THE RESIGNATION OF JAIME HARSHA TROY AS PLANNING BOARD MEMBER FOR THE VILLAGE OF AIRMONT EFFECTIVE OCTOBER 5, 2016 AS PER HER LETTER OF RESIGNATION DATED SEPTEMBER 28, 2016

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

RESOLUTION ESTABLISHING A COMPREHENSIVE PLAN REVIEW PROCESS

WHEREAS, the Comprehensive Development Plan of the Village is a living document which should be studied and updated on a regular basis, and, as a consequence, a Comprehensive Master Plan Review Commission was formed ten years ago by virtue of Local Law No. 06-003 to review large subdivisions and commercial development; and

WHEREAS, following the 2006 Comprehensive Master Plan Review Commission's work a Comprehensive Plan was adopted in 2011 pursuant to Resolution 11-1990;

WHEREAS, it is timely that Comprehensive Master Plan be reviewed;

WHEREAS, during a joint meeting of the Planning Board, the Zoning Board of Appeals and the Board of Trustees on September 19, 2016, members of the Planning Board and Zoning Board of Appeals expressed concerns that, among other things, the current Village zoning code contains conflicts, inconsistencies, and ambiguities, that the law should permit them to consider the cumulative effect of applications on surrounding properties and the Village, that increased traffic congestion and other issues need to be thoughtfully reviewed in connection with the Village Comprehensive Plan, and those members of the Planning Board and the Zoning Board of Appeals who were present unanimously recommended that a building moratorium be enacted to allow a review of the existing village zoning code and/or Comprehensive Plan; and

WHEREAS, the Mayor intends to select candidates for appointment to a Comprehensive Plan Review Commission, and that the same valid reasons appear to exist warranting enacting an interim land use moratorium as existed when the last Commission was convened.

THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That upon the recommendation of the Mayor, a commission is hereby formed, to commence its work immediately, or as soon as feasible, consisting of six (6) members to be entitled "The Airmont Comprehensive Master Plan Review Commission", to commence the work of reviewing and recommending updates and changes to the Comprehensive Master Plan and the Village zoning code, which Commission shall deliberate in public, and which Commission shall consist of the individuals to be appointed by the Mayor.
2. That the Village Planner, the Village Engineer, as needed and the Assistant Village Attorney, are authorized and directed to assist the Commission in its deliberations.
3. That the Commission be and hereby is charged with completing a study and recommending an updated Comprehensive Master Plan and associated amendments to the Zoning Law to the Village Board no later than 6 months from the adoption of a local law enacting a land use moratorium, such that the Village Board may hold public hearings and complete the process no later than 90 days thereafter.

BOT 10/3/16

4. That a Public Hearing be held on Monday, November 7, 2016 beginning at 7:30 pm local time, or as soon thereafter as the matter can be heard, to determine whether to enact a local law to be drafted by Counsel enacting an interim land use moratorium, including an appeals procedure.
5. That the Village Clerk-Treasurer timely give due notice of the proposed adoption of said local law by publishing and posting and pursuant to General Municipal Law 239, as required, and that a copy of same be sent to the Rockland County Planning Department and the Planning Board of the Village of Airmont, as soon as the proposed law is ready, requesting an expedited response from said Department and said Board no later than the date of said Public Hearing.

Trustee Marchesani moved the resolution, seconded by Trustee Valvo. All were in favor and the resolution carried. Mayor Gigante declared the resolution carried and directed the Clerk to file same.

MOTION TO REFUND \$130 OF THE \$155 BUILDING PERMIT FEE PAID BY MH TANK COMPANY FOR A PERMIT THAT WAS NOT ISSUED

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

APPROVAL OF VOUCHERS

10/3/16 – Trustee Valvo made a motion to approve the vouchers of October 3, 2016 in the amount of \$51,863.99, seconded by Trustee Marchesani. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

APPROVAL OF MINUTES

9/19/16 – Trustee Marchesani made a motion to approve the minutes of September 19, 2016, seconded by Trustee Valvo. All were in favor and the motion carried.

9/21/16 – Trustee Marchesani made a motion to approve the minutes of September 21, 2016, seconded by Trustee Valvo. All were in favor and the motion carried.

MAYOR’S REPORT

Mayor Gigante spoke about the grant for paving the Village Hall parking lot and the additional tree that needs to be removed. Also discussed was the possibility of widening the driveway which would allow two-way traffic at the current entrance at an additional cost of \$7000.

MOTION TO AUTHORIZE THE VILLAGE TO PAY \$500 TO REMOVE A DEAD TREE ON VILLAGE HALL PROPERTY

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

MOTION TO EXEMPT THE VILLAGE OF AIRMONT FROM THE TREE REMOVAL PERMIT FEE OBLIGATION

Trustee Marchesani moved the motion, seconded by Trustee Valvo. All were in favor and the motion carried. Mayor Gigante declared the motion carried and directed the Clerk to file same.

ADJOURNMENT

Trustee Marchesani made a motion to adjourn the meeting, seconded by Trustee Valvo. All were in favor and the meeting ended at 8:15 pm.

Respectfully submitted,

Donna Lopopolo, Deputy Clerk

