

**VILLAGE OF AIRMONT**  
**BOARD OF TRUSTEES REORGANIZATIONAL MEETING – via ZOOM**  
**April 4, 2022**  
**7pm**  
**(VIA ZOOM)**

**PRESENT:   MAYOR NATHAN BUBEL**  
**SHIMON MOSES, DEPUTY MAYOR**  
**BRIAN DOWNEY, TRUSTEE**  
**MIGDALIA PESANTE, TRUSTEE**  
**ISAAC WEISS, TRUSTEE**  
**SCOTT UGELL – VILLAGE ATTORNEY**  
**SHARON HALON, VILLAGE CLERK-TREASURER**

Mayor Bubel called the meeting to order at 8:09 pm and led everyone in the Pledge of Allegiance.

---

**RESOLUTION NO: 22-4787**

**APPOINTMENT OF DEPUTY MAYOR**

Mayor Bubel does hereby appoint Shimon Moses to the office of Deputy Mayor for a one-year term of office to expire the first Monday in April 2023.

**RESOLUTION NO: 22-4788**

**APPOINTMENT OF ASSOCIATE VILLAGE JUSTICE FOR THE VILLAGE OF AIRMONT**

Mayor Bubel does hereby appoint Alan J. Straus to the office of Associate Village Justice for the Village of Airmont for a one-year term of office to expire the first Monday in April 2023.

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4789**

**APPOINTMENT OF MEMBER TO SERVE ON THE PLANNING BOARD OF THE VILLAGE OF AIRMONT**

Mayor Bubel does hereby appoint Morris Friedman to serve as a member of the Planning Board of the Village of Airmont for a 5-year term to expire on the first Monday in April 2027.

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante			X	
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22- 4790**

**VILLAGE OF AIRMONT**

**APPOINTMENT OF MEMBER TO THE PLANNING BOARD**

Mayor Bubel does hereby appoint Pinkas Glauber as Ad Hoc Member to the Planning Board for a one-year term of office to expire on the first Monday in April 2023.

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22- 4791**

**APPOINTMENT OF MEMBER TO THE PLANNING BOARD**

Mayor Bubel does hereby appoint Shimon Blumenberg as Ad Hoc Member to the Planning Board for a one-year term of office to expire on the first Monday in April 2023.

The motion was moved by Mayor Bubel

The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4792**

**APPOINTMENT OF MEMBER TO SERVE ON THE ZONING BOARD OF APPEALS OF THE VILLAGE OF AIRMONT**

Mayor Bubel does hereby appoint Jacob Simonovits to serve as a member of the Zoning Board of Appeals of the Village of Airmont for a 5-year term to expire on the first Monday in April 2027.

The motion was moved by Mayor Bubel

The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4793**

**APPOINTMENT OF AD HOC MEMBER TO THE ZONING BOARD OF APPEALS**

Mayor Bubel does hereby appoint Daniel Friedman as Ad Hoc Member to the Zoning Board of Appeals for a one-year term of office to expire on the first Monday in April 2023.

The motion was moved by Mayor Bubel

The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
------	-----	----	------------	--------

Weiss	X			
Moses	X			
Pesante		X		
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4794**

**APPOINTMENT OF AD HOC MEMBER TO THE ZONING BOARD OF APPEALS**

Mayor Bubel does hereby appoint Robin Luchins as Ad Hoc Member to the Zoning Board of Appeals for a one-year term of office to expire on the first Monday in April 2023.

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante		X		
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4795**

**APPOINTMENT OF CHAIRPERSON TO THE ARCHITECTURAL REVIEW COMMITTEE**

Mayor Bubel does hereby appoint Robin Luchins as Chairperson to serve on the Architectural Review Committee to complete a one-year term to expire on the first Monday in April 2023.

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante		X		
Downey	X			

Bubel	X			
-------	---	--	--	--

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4796**

**APPOINTMENT MEMBER TO THE ARCHITECTURAL REVIEW COMMITTEE**

**Mayor Bubel does hereby appoint Pinkas Glauber as a Member to serve on the Architectural Review Committee for a one-year term to expire on the first Monday in April 2023.**

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4797**

**APPOINTMENT MEMBER TO THE ARCHITECTURAL REVIEW COMMITTEE**

**Mayor Bubel does hereby appoint Shimon Blumenberg as a Member to serve on the Architectural Review Committee for a one-year term to expire on the first Monday in April 2023.**

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22- 4798**

**BOARD OF TRUSTEES MEETING SCHEDULE.**

**RESOLVED**, that the Village of Airmont Board of Trustees shall meet as follows on the first Monday of each month unless the date falls on a holiday in which case the meeting will be held on the following day:

**2022**

<b>APRIL 04</b>	<b>ORGANIZATIONAL/REGULAR MTG</b>
<b>MAY 02</b>	<b>MEETING</b>
<b>JUNE 07</b>	<b>MEETING (Tuesday due to holiday)</b>
<b>JULY 05</b>	<b>MEETING</b>
<b>AUGUST 01</b>	<b>MEETING</b>
<b>SEPTEMBER 05</b>	<b>MEETING</b>
<b>OCTOBER 03</b>	<b>MEETING</b>
<b>NOVEMBER 07</b>	<b>MEETING</b>
<b>DECEMBER 05</b>	<b>MEETING</b>

---

**2023**

<b>JANUARY 03</b>	<b>MEETING (TUESDAY, New Years holiday)</b>
<b>FEBRUARY 06</b>	<b>MEETING</b>
<b>MARCH 06</b>	<b>MEETING</b>
<b>APRIL 03</b>	<b>ORGANIZATIONAL/REGULAR MTG</b>

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4799**

**HOLIDAY SCHEDULE FOR VILLAGE HALL**

**RESOLVED**, that the Village of Airmont shall recognize and shall be closed for business on the following holidays:

- Memorial Day – 5/30/22
- Juneteenth – 6/20/22 (Holiday falls on Sunday)
- Independence Day – 7/4/22
- Labor Day – 9/5/22
- Rosh Hashana – 9/26/22 & 9/27/22
- Yom Kippur – 10/5/22
- Columbus Day – 10/10/22
- Sukkos -10/11/22
- Election Day – (Presidential year only)
- Veterans Day – 11/11/22
- Day before Thanksgiving – 11/23/22 12pm
- Thanksgiving Day – 11/24/212
- Day after Thanksgiving – 11/25/22
- Christmas Day – 12/26/22 (Holiday falls on Sunday)
- New Year’s Day – 1/02/23 (Holiday falls on Sunday)
- Martin Luther King Day – 1/16/22
- President's Day – 2/20/22
- Floating Holiday - (1)

The motion was moved by Mayor Bubel  
 The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4800**

**DESIGNATION OF OFFICIAL VILLAGE DEPOSITORIES**

**RESOLVED**, that the following banks or investment depositories are hereby designated as the official depositories for the Village funds: Bank of NY Mellon, M & T Bank, Wells Fargo, J.P. Morgan Chase, Provident Bank, and Key Bank.

The motion was moved by Mayor Bubel

The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4801**

**DESIGNATED PLACES FOR POSTING**

**RESOLVED** pursuant to Public Officers Law, Section 104, the places designated for the posting of public notices of the Village of Airmont shall be as follows:

- The bulletin board or similar area of public display at the office of the Village of Airmont, 251 Cherry Lane, Airmont, New York
- The Village of Airmont website
- The Bulletin board at the Town of Ramapo Town Hall, 237 Route 59, Suffern, New York

The motion was moved by Mayor Bubel

The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4802**

**REIMBURSEMENT FOR EXPENSES**

**RESOLVED** that the Village Board will reimburse all actual and necessary expenses incurred by elected and appointed officials and appointed employees of the Village for attendance at conferences and seminars that have been approved for attendance at the discretion of the Board



of Trustees in advance and that the reimbursement for use of private automobiles shall be at the then current rate as established by the Internal Revenue Service guidelines.

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4803**

**AUTHORIZATION FOR DISBURSEMENT OF VILLAGE FUNDS**

**RESOLVED** that the Mayor, Deputy Mayor, Village Clerk/Treasurer and Deputy Clerk are designated as authorized to sign checks for the disbursement of Village Funds, and that any disbursement of \$500.00 or more shall require the signatures of any two authorized signors.

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4804**

**DESIGNATION OF OFFICIAL VILLAGE NEWSPAPERS**

**RESOLVED** that Hamodia and The Journal News, newspapers with paid subscriptions and general circulation, are hereby designated as the official Village newspapers.

The motion was moved by Mayor Bubel

The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4805**

**ADOPTION OF INTERNAL POLICIES AND PROCEDURES GOVERNING ALL PROCUREMENTS OF GOODS AND SERVICES WHICH ARE NOT REQUIRED TO BE MADE PURSUANT TO THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 103 OF THE GENERAL MUNICIPAL LAW**

**WHEREAS** in May 2004, the Village Board of Trustees adopted policies and procedures (as amended from time to time), governing all procurements of goods and services that are not required to be made pursuant to the competitive bidding requirements of Section 103 of the General Municipal Law as set forth in Chapter A217 of the Village Code;

**Be it resolved** that the Village Board of Trustees hereby re-adopts those Internal Policies and Procedures set forth in Chapter A217 of the Village Code.

The motion was moved by Mayor Bubel

The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4806**

**VILLAGE OF AIRMONT**

**RESOLUTION ADOPTING THE 2022-2023 EMPLOYEE POLICY**

The motion was moved by Mayor Bubel

The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante			X	
Downey			X	
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4807**

**AUTHORIZE PAYMENTS FOR CERTAIN CLAIMS IN ADVANCE OF AUDIT OF CLAIMS**

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, invoices that incur late fees, and invoices that are under contract; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW, THEREFORE BE IT RESOLVED: That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, invoices that incur late fees, and invoices that are under contract. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows; and

BE IT FURTHER RESOLVED that this resolution is effective immediately.

The motion was moved by Mayor Bubel

The motion was seconded by Trustee Weiss

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4808**

**RESOLUTION ESTABLISHING THE STANDARD WORKDAY FOR EMPLOYEES**

The motion was moved by Mayor Bubel  
The motion was seconded by Deputy Mayor Moses

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

**RESOLUTION NO: 22-4809**

**RESOLUTION ADOPTING A VILLAGE POLICY FOR SEXUAL HARASSMENT**

Resolved that the Board of Trustees hereby adopts a policy which requires every person employed by the Village of Airmont to take an annual course on sexual harassment and to provide certification of taking said course.

The motion was moved by Mayor Bubel  
The motion was seconded by Trustee Downey

The votes of the Board of Trustees were as follows:

NAME	YES	NO	NOT VOTING	ABSENT
Weiss	X			
Moses	X			
Pesante	X			
Downey	X			
Bubel	X			

Mayor Bubel declared the motion carried and directed the Village Clerk to file same.

At 8:27 pm Mayor Bubel made the motion to adjourn. The motion was seconded by Deputy Mayor Moses and carried by all.

Respectfully submitted,

---

Sharon Halon  
Village Clerk-Treasurer